

JEFFERSON COUNTY HUMAN SERVICES

Board Minutes

July 8, 2013

Board Members Present: Jim Mode, Pam Rogers, Richard Jones, Augie Tietz, John McKenzie, and Julie Merritt

Absent: Jim Schultz

Others Present: Human Services Director Kathi Cauley; Administrative Services Manager Joan Daniel; Office Manager Donna Hollinger; County Administrator Ben Wehmeier, and Human Services Maintenance Worker Paul Vogel.

1. CALL TO ORDER

Mr. Mode called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

Schultz absent/Quorum established

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we are in compliance.

4. REVIEW OF THE JULY 8, 2013 AGENDA

No changes

5. CITIZEN COMMENT

No Comments

6. APPROVAL OF THE JUNE 11, 2013 BOARD MINUTES

Ms. Rogers made a motion to approve the June 11, 2013 board minutes.

Mr. Jones seconded.

Motion passed unanimously.

7. COMMUNICATIONS

Ms. Cauley reported on the following items:

- a. A client called in to thank the agency for helping him and he is doing very well now.
- b. An article will be published about Human Service's success using NIATx, a quality improvement process.
- c. The DHS, Division of Healthcare Access & Accountability, announced that our Department received the 2012 Income Maintenance Agency award for FoodShare Payment Accuracy with a rate of 97.93%. Because of this, all counties will share in a high performance bonus of \$1.8 million dollars, of which our share will be almost \$43,000.

8. REVIEW OF APRIL 2013 FINANCIAL STATEMENT

Ms. Daniel reviewed the April 2013 financial statements (attached) and said that there is a projected positive year-end fund balance of \$177,975. Ms. Daniel also presented the summary sheet and financial statements (attached) that detail revenue, expenses, tax levy and variance by program within each Division and discussed the areas that are having the most impact on the budget. She also presented a report showing Alternate Care and Commitments costs (attached).

9. REVIEW AND APPROVE JUNE 2013 FINANCIAL VOUCHERS

Ms. Daniel reviewed the summary sheet of vouchers totaling \$435,206.33 (attached).

Mr. Jones made a motion to approve the June 2013 vouchers totaling \$435,206.33 as presented.

Mr. Tietz seconded.

Motion passed unanimously.

10. DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER

Child & Family Resources:

Ms. Cauley reported for Mr. Ruehlow on the following items:

- Because our Independent Living Program has a higher number of youth that are furthering their education or have found employment, we have been asked to join a State focus group.
- The Wraparound program is full.
- The Birth to Three Program will be sending out an RFP for their program therapies.
- Intake has seen a slight increase in calls in May and June.
- The Chips team and the Juvenile Justice teams had a total of seven children find permanency.

Behavioral Health:

Ms. Cauley reported on the following items:

- Recently we held a week long Crisis Intervention Training, which is put on by NAMI. Ten officers attended as well as the jail nurses and some Human Services staff. All officers reported that it was an excellent training and should be required for all law enforcement officers.
- The State is requiring that by July 1, 2014, all CCS programs must be regionalized, so we continue to meet with Walworth and Rock counties to discuss this.
- We started a workgroup to address children's mental health issues by collaboratively working with several teams across the Department including: Birth to Three, Juvenile Justice, Chips, and the mental health teams.
- Last year we had 68 emergency detentions and through June we have had 73, mainly due to drug abuse.

Administration:

Ms. Daniel reported on the following items:

- We are working on the budget
- On July 1, we went live with electronic progress notes. This will save time reviewing notes, increase efficiency, and be a reduction in filing.

Economic Support:

Ms. Cauley reported for Ms. Johnson on the following items:

- We answered 7201 calls in the Call Center.
- We will be interviewing for the 4 new IM workers
- Staff have been receiving information about the Affordable Care Act to answer customer's initial questions. The supervisors attended training on how to analyze the statistics from the call center data.

ADRC:

Ms. Cauley reported for Ms. Torum on the following items:

- The ADRC is having an Alzheimer's summit on August 20.
- Southwest, a new Care Management Organization similar to Care Wisconsin, will be coming to the area to provide Family Care benefits. We will meet with them on July 17 to establish a memorandum of understanding.

11. CONSIDER BOILER PROPOSALS

Ms. Cauley reported that we have \$90,000 in our budget for a new boiler, and the lowest bid came in from J.F. Ahern at \$62,180. They will also submit paperwork for a rebate and do free boiler checks. This will be a savings of \$27,820.

Mr. Vogel said that we received three bids ranging from \$114,793 to \$62,180, and that they have used J.F. Ahern before.

Ms. Rogers made a motion to approve the boiler proposal from J.F. Ahern for \$62,180.

Mr. Tietz seconded.

Motion passed unanimously.

12. UPDATE ON THE ACCOUNTABLE CARE ACT & EXCHANGES

Ms. Cauley reported that per the State budget, our Income Maintenance workers will use a modified adjusted gross income methodology to determine eligibility. The pamphlet titled "Governor Walker's Entitlement Reform & Patient Protection and Affordable Care Act," (attached) was included in the board packet and discusses this topic.

Ms. Cauley added that prevention is a key component to the Accountable Care Act, so each county will also be required to have an AODA prevention specialist.

13. CONSIDER AND DISCUSS CONTRACTS WITH PRIVATE INSURANCE COMPANIES

Ms. Cauley stated that she is concerned about signing contracts with private insurance companies for the following reasons:

- We would be required to take all of their customers in the area and we don't have the staff to handle that workload.

- Human Services has a broad spectrum of workers from Master’s degree with 3000 hours to peer support specialists to Bachelor’s degrees. Most private insurance companies will only pay for someone with a Master’s degree and 3,000 hours.
- Each insurance company has its own definition of “medical necessity” and to find out what that means, we would need to pay \$1,000 to \$5,000 per claim to get their criteria.
- Each company has different treatment plans
- Each company has a different process for prior authorizations

We are going to make this a part of the Behavioral Pact agenda in August and are hopeful that the executive board will consider taking up this cause.

14. REVIEW AND APPROVE ADRC ADVISORY COMMITTEE & NUTRITION PROJECT COUNCIL APPOINTMENTS

- ADRC - Connie Stengel, Jefferson; Darlene Schaefer, Jefferson; and Sue Strese, Farmington
- NPC – Janet Gerbig, Ixonia

Ms. Rogers made a motion to approve these appointments

Mr. Jones seconded.

Motion passed unanimously.

15. DISCUSS AND PLAN FOR 2014 BUDGET

1. Review Funding Requests from Public Hearing

After discussing each group individually, the following motions were made:

a) People Against Domestic and Sexual Abuse - \$65,000

Ms. Rogers made a motion to approve PADA’s request for \$50,000 and a one-time request for the additional \$15,000.

Mr. Tietz seconded

Motion passed unanimously.

b) Watertown Area Cares Clinic - \$20,000

Mr. Tietz made a motion to approve a one-time request for \$10,000.

Mr. McKenzie seconded.

Motion passed unanimously.

c) Community Dental Clinic - \$7,500

Ms. Rogers made a motion to approve a one-time request for \$7,500.

Mr. Jones seconded.

Motion passed unanimously.

2. State Budget Update

Ms. Cauley referenced the 2013-2015 State Biennial Budget Summary (attached) and highlighted the areas of greatest impact on us.

16. SET NEXT MEETING DATE AND POTENTIAL AGENDA ITEMS

The next meeting will be on Tuesday, August 13 at 8:30 a.m.

The agenda should include an update on the Accountable Care Act & Exchanges, and the Budget.

17. ADJOURN

Ms. Rogers made a motion to adjourn the meeting.

Mr. Tietz seconded.

Motion passed unanimously.

Meeting adjourned at 10:00 a.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING

Tuesday, August 13, 2013 at 8:30 a.m.

Workforce Development Center, Room 103

874 Collins Road, Jefferson, WI 53549